

## **We're really excited that you're considering Godstone as a place to explore your ministry!**

For some time at Godstone we've been aware of a need to re-invest in families both within and beyond the church. With many of our previous volunteer leaders moving into full time ministry across the UK, we're looking for someone to bring a creative and pioneering approach to this ministry.

We're looking for someone to bring leadership to this area (vision & strategy/ team building & inspiration), as well as being a hands-on practitioner.

Our first priority would be to encourage the good ministries we already have with families in the church and community, and then to develop their untapped potential. Current activities include:

- Sunday groups & services
- Mums and toddler group
- Children's events
- Children's cinema
- Sunday services
- 'Big House' youth group
- Involvement with the local primary school

The second priority is to create new relationships and build on existing ones within our community. This is a much more pioneering role. The area around the church has a significant community of unreached children, youth, parents, grandparents and carers, and much more can be achieved than we are now doing. The church's heart and enthusiasm for this work is big, even though there are also big gaps and untapped potential in what we are offering.

We are very concerned that the new worker makes this role their own and has the freedom to be creative. We know this role needs someone who is enthusiastic not only to plan, but to actively work and relate with children and families. While we do have a core of willing volunteers, initially the role will involve leading new and existing groups.

We anticipate the role will require a minimum of three days per week up to a maximum of five. We are open to discuss availability, salary (between £16 - £20 K) and job shares. We have funding in place for the first two years.

The deadline for applications is **6<sup>th</sup> January 2020**. As you talk and pray about this opportunity, we pray that the Holy Spirit will ignite a sense of excitement and call about this vital ministry here at GBC.

### **Enclosures**

Job Description  
About Godstone  
Vision and Values  
Application Form

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#### **Minister**

Rev Philip Hughes  
17 The Priory  
Godstone  
Surrey  
RH9 8NL  
01883 742652  
[rev@godstonebc.org](mailto:rev@godstonebc.org)

#### **Secretary**

Please contact the minister.

#### **Administrator**

Ms. Alison Dean  
17 Kingswood Place  
119 Croydon Road  
Caterham  
Surrey  
CR3 6DJ  
[admin@godstonebc.org](mailto:admin@godstonebc.org)

#### **Treasurer**

Mr Malcolm Gunn  
43 Woodhurst Lane  
Oxted  
Surrey  
RH8 9HN  
01883 722433  
[treasurer@godstonebc.org](mailto:treasurer@godstonebc.org)

**Job Title:****Family & Community Worker****Job Purpose:**

- To help families of every type to encounter and respond to the love of Christ. To do this through hands-on, strategic, community engagement; working with the existing ministries of the church and pioneering new initiatives.
- To join us in creating a Christian community which is attractive and fulfills our vision to KNOW God and each other, GROW to be more like Jesus and GO to serve him in our everyday lives.

**Reporting to:**

The Pastor & Deacons for planning, strategy and programing

The Pastor for line management & administration of the Terms of Employment

**What the job entails (Responsibilities & Accountabilities):****1. Contribution to the life of the church**

- Member of the diaconate, attending meetings of the diaconate and Church Members meetings and others, as required
- Lead, manage and support the work of children & families ministries
- Advocate for this area of ministry representing their needs and views to Church Members
- Enable families and children to grow and develop so as to be integrated in the church
- Oversight of Child Protection matters in the church supported by the appointed administrator, advocates and independent person

**2. Children, youth & families program**

- Set out annual objectives, strategies and action plans for work with children inspiring the support and engagement of the Leadership and Church Members
- Build relationships and pioneer new ministries to help families in our community encounter and respond to God's love
- Lead groups and co-ordinate children & families work which will respond to their spiritual and social needs
- Encourage the participation of youth, children and families in the life of GBC, including worship, discipleship, evangelism, care for others and social action
- Provide regular reports on progress within the ministry
- Contribute to and maintain a close working relationship with volunteers responsible for planning and undertaking the ministry to children and families

**3. Training of volunteer workers**

- Develop, plan and manage a program of training and support for volunteer workers in the ministry area

**4. Relationship with children, parents, carers and others**

- Exercise active pastoral concern for children and families and to be available to them for support and guidance
- Address current issues faced by families, children and youth.
- Be a resource for parents and carers as they seek to care for children
- Foster links with local churches, para-church organizations, local authority and schools relevant to the needs of families in the church and local community

**Minimum requirements – Character, education, experience**

The Family & Community Worker is a leadership role for this ministry area, which has a significant impact on the life of the church and the wider community. The appointed person should be a Christian demonstrating their faith in their character and lifestyle.

This role requires:

- A committed Christian faith and the ability to work out its implications in everyday life
- A membership commitment and attendance at Godstone Baptist Church
- A passion to see families of every type come to a living and vibrant faith in Jesus Christ and grow towards maturity: spiritually, personally and socially
- A desire to teach a balanced interpretation of the Bible to children and relate its message to practical everyday living
- A passion for reaching out to families as well as children; to specifically develop a work with families as an extension of the established links
- An openness to the work of the Holy Spirit and evidence that your ministry is rooted and underpinned by prayer

The Family and Community Worker should demonstrate their empathy and allegiance to the Church accepting the following statements underpinning the constitution and life of this Christian community:

- Vision and Values of GBC
- The core values, declaration of principle and Baptist distinctives of the Baptist Union of Great Britain

In addition, the following patterns of behaviour are expected demonstrating the person's character:

- Honest, open and trustworthy
- Inclusive
- Sensitivity to working in a predominantly volunteer organisation
- Discreet and able to maintain confidences
- Flexible, adaptable and 'front-line' approach to work
- Ability to work alone (at times), use initiative and know when to seek guidance
- A commitment to relationship within the church and its leadership

### Support arrangements:

In order to provide the necessary support and direction to assist in the personal wellbeing and long-term development of the Family & Community Pastor it is proposed that three elements of support are put in place by the Church:

1. **Mentor / Spiritual Director:** a mature Christian selected from beyond GBC who is available on a regular basis to encourage, guide and mentor the job holder in relation to their job and in the growth of their faith.
2. **Prayer Support Group:** a small group selected from within GBC but from outside the Ministry Area that is available to meet informally to pray with and for the job holder.
3. **Practical:** Recently renovated shared office space with wi-fi and necessary equipment.

These arrangements will be put in place in consultation with the worker and will be in addition to the support available through the pastor, deacons and small group structure.

## ABOUT GODSTONE



**Godstone Baptist** is part of the Baptist Union of Great Britain. It is made up of about 100 people (57 adult members and another 45 regular attenders and children). Most of its members live locally, though some travel in from nearby towns. (Oxted and Caterham). The age range is mixed. Ten families within the church have school age children and four more have children at university. The church has a number of informal relationships with families beyond its membership.

The leadership structure is comprised of a diaconate (currently 6), one accredited minister and an open church meeting.

In the last four years three members have entered into full time or accredited ministry nationally. We have recently invested in our facilities to make them more effective for ministry.

Further details of the ministries of GBC can be found on the church website: [www.godstonebc.org](http://www.godstonebc.org)



**Godstone** is located near Junction 6 of the M25 on the very border of London, with a population of approximately 3,500.

The Baptist church is located in the north of Godstone surrounded by 1960s housing, both council and private. There

is one other church in the south of the village (St. Nicholas Anglican Parish Church).

Located in the south of Godstone is the village green. Surrounding this are community facilities, restaurant/pubs, a small high street and a primary school with approximately 200 children. Godstone has an oversubscribed scouts group and other toddler groups, but activities for children are relatively limited.

Whilst Surrey is known for its relatively wealthy commuter belt, Godstone is a much more mixed community. We like that Godstone is a really grounded place with a variety of income and outlook.

GBC is therefore well placed physically to reach a mixed range of the community and we want our church to represent that diversity.

Local authorities and developers are currently investigating the building of a new garden village (5000 homes) nearby within the local Tandridge district.

Further details about Godstone village can be found on the village website [www.godstone.net](http://www.godstone.net)



**GODSTONE BAPTIST CHURCH: VISION 2013**  
**Three key words**

KNOWING	GROWING	GOING
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**Short Vision**

Creating supportive communities where KNOWING God and each other deeply, GROWING disciples who become like Jesus, and GOING to serve Him in our everyday lives, is an everyday reality.

**Long Vision**

We imagine a diverse group of people who are no longer satisfied knowing about God. They are passionate about **KNOWING** God and each other personally. They're willing to risk it all on the idea that real life is found in grace filled relationship with God and others. They partner with anyone who tells the story of Jesus. They are bridge-builders, peacemakers, grace-givers, and community-builders.

They believe the world changes if they show the way, and they're steadily **GROWING** together towards God and into the people He created them to be. They are living every day as if it was their last. They are risk-takers, chain-breakers, disciple-makers, and Jesus-wannabees.

They are moved by God's heart for their communities, **GOING** into their streets, schools and jobs expecting to find Jesus there. They want to be servants in a world of consumers and good news in a world of bad news. They are hope-peddlers, life-bringers and seed-throwers. Their communities will change because God has sent them. They are us. They are the Kingdom of God on earth.

**Text John 15:16-17**

You didn't choose me, remember; I chose you, **(Called)** and put you in the world to bear fruit, fruit that won't spoil **(Commissioned)**. As fruit bearers, whatever you ask the Father in relation to me, he gives you.

"But remember the root command: Love one another **(Community)**.  
(Message Trans)

## GBC VALUES (2013)

### These are the things we never want to say...

Let's just have church and go home  
We're better than you  
Don't ask questions  
Bigger is better  
Christians don't have problems

### These are the things we do want to say and let guide everything we do....

**We before Me-** because I may be good, but we are better.

- So we'll work together with other believers (Phil. 1:3-6)
- So we'll do our learning in small groups, not alone (Acts 2:46-47)
- So we'll resolve conflict biblically (Matt. 18:15-17)
- So we'll practice hospitality (1 Pet. 4:9)

**Christ before Christianity-** because following a person is different from fitting into an institution.

- So we'll make disciples, not just Christians (Matt 28:19)
- So we'll remember everything flows from our relationship with Christ (Jn. 15:4)
- So we'll make faith about our whole life, not just about an hour on Sunday (Rom 12:1)
- So we'll try not to do anything without Christ. (Jn. 15:5)

**Giving before Getting-** because God came as a servant, not a consumer

- So we'll fund ministry, rather than fundraise (2 Cor. 9:6-8)
- So we'll discover and develop our ability (gifts) to serve others (1 Cor. 12:7 NLT)
- So we'll help everyone to be a minister, irrespective of gender (1 Peter 2:4-6)

**Relationships before Religion-** because relationships change people, rules don't.

- So we'll accept people as they are, and love them while they get to know Jesus better.
- So we'll unite over the essentials and have liberty over the non-essentials (Rom. 14:1 –Message)
- So we'll stop pretending to be perfect and encourage authenticity (1 Cor. 1:26-31 Message)

**Clear before Complex-** because we want the church to thrive after we're gone.

- So we'll keep the structure simple, sustainable and sustaining.
- So we'll allow maximum resources to be used for creating community, making disciples and mission in the world.

We want people to experience these values whenever and wherever they meet a member of our church community.

# APPLICATION FORM

## FAMILY & COMMUNITY WORKER

### Godstone Baptist Church, Surrey

Please complete this application form electronically or using black ink  
and return it marked 'Private & Confidential' to philh21@talktalk.net  
or by post, marked in the same way to:

Rev. Philip Hughes, 17 The Priory, Godstone, Surrey RH9 8NL  
to arrive no later than the date marked on the covering letter/e-mail.

#### Section 1: Personal Information

Surname	Forenames
Address	
Home telephone no	Work telephone no
Mobile telephone no	Email address

#### Section 2: Education and Work Experience

<b>Education</b> (including any Theological Education):		
School, College or University	Dates	Qualifications

<b>Work Experience:</b>		
Organisation and job title	Dates	Reason for leaving

**Conversion and Christian Experience:**

Please say how you came to faith in Jesus, how this affects your daily life and tell us about any significant steps in your Christian growth.



**Theological Principles and Convictions:**

Please tell us briefly which Christian beliefs and convictions directly influence the shape of your ministry.

**Church Experience:**

Please tell us which churches you have belonged to, areas of responsibility you have held and in particular include details of your experience in ministry to children and families.

**Personal Gifts and Skills:**

Please tell us about the spiritual and practical gifts you would bring to this position.

**Other Interests:**

Please tell us any other interesting things about yourself.

**Please say why you have applied for this post:**

## Referees

Please give the names of three referees. These should include your *current minister*, someone who has had *oversight of you in the area of family, children or youth ministry and your current employer or college tutor*. [We recognise that for some candidates *this may not be possible*, in which case please provide a further character reference.]

Please put an x in the box below if you do not wish us to contact these people without your permission.

Referee 1		Referee 2		Referee 3	
Name		Name		Name	
Address		Address		Address	
Phone no		Phone no		Phone no	
Relationship to you		Relationship to you		Relationship to you	
<i>Do not contact without my permission</i>		<i>Do not contact without my permission</i>		<i>Do not contact without my permission</i>	

## Notice periods

What period of notice are you required to give to your current employer (if any)? \_\_\_\_\_

## Health and disability information

Do you have a medical condition that could affect your ability to do this job? If yes please give details.
How many days absence have you had from work or college in the last two years due to illness?

This appointment is subject to the receipt of satisfactory references and health report, if required.

**I confirm that the above information is correct to the best of my knowledge.**

**Signature**

**Date**

## Section 3 Equal Opportunities Monitoring Information

To help us monitor the effectiveness of our equality and diversity policy, please complete this section by ticking the appropriate boxes. The information you give is confidential and will be separated from your Application Form and will not form part of the recruitment process. Your application will still be considered if you do not complete this form.

Please note this post is subject to a Genuine Occupational Requirement in respect of Religion. The post holder is required to be a practising Christian.

<b>GENDER</b>		
<b>AGE</b>	Up to 25 years	25 – 35 years
36 – 50 years	51 – 60 years	60+ years
<b>ETHNIC ORIGIN</b> Choose ONE section from A to E, then tick the appropriate box to indicate your cultural background.		
Please give details		
<b>A Mixed race</b>		
White and Black Caribbean	White and Black African	White and Asian
Any other Mixed background, please give details		
<b>B White</b>		
British	Irish	Other
<b>C Asian or Asian British</b>		
Indian	Pakistani	Bangladeshi
Any other Asian, please give details		
<b>D Black or Black British</b>		
Caribbean	African	
Other Black background please give details		
<b>E Chinese or other ethnic group</b>	Any other ethnic group please give details	
Chinese		
<b>DISABILITY</b>		
Do you consider yourself to have a disability?      Yes   /   No   (please delete)		
(This information will only be considered if relevant to your application and will be discussed with you. All disabled candidates who meet the basic criteria will be considered for this post.)		
Will you require any technical aid or special help if called to an interview? Yes / No. If yes, please give details		